

Co-organised by



香港城市大學  
City University  
of Hong Kong



## Joint Forum on Minor Work Monitoring Scheme

19 February 2011 (Saturday)

The Hong Kong Institute of Housing, Chartered Institute of Housing Asian Pacific Branch and Department of Public and Social Administration, City University of Hong Kong have joined hands to organise Joint Forum on Minor Work Monitoring Scheme. Details of the forum are as follows:

<b>Date</b>	19 February 2011, Saturday
<b>Time</b>	2:30 p.m. – 5:00 p.m. (Registration begins at 2:00 p.m.)
<b>Speaker</b>	Mr Colin CHENG, Senior Building Surveyor of Building Department
<b>Scope of Contents</b>	Description: <ul style="list-style-type: none"><li>- The practical difficulties of new policy and market response</li><li>- Filing and Case Review</li><li>- 7 day notice for ‘Class 2’ works</li><li>- Q&amp;A Session</li></ul>
<b>Venue</b>	Lecture Theatre 12, 4 <sup>th</sup> Floor, City University of Hong Kong Tat Chee Avenue, Kowloon Tong, Kowloon.
<b>Fees</b>	HK\$50 (Student Member Concession) HK\$80 (HKIH / CIHAPB Member) HK\$100 (Non-Member)
<b>Capacity</b>	80 persons (First Come First Served)
<b>CPD Units</b>	2.5 (HKIH Members Only) (Professional Practice)

Interested members please enroll by completing the enclosed Standard Reservation Form, making cheques payable to “**Chartered Institute of Housing Asian Pacific Branch**” and returning by post/fax to this office on or before the 17 February 2011. Should you have any queries, please feel free to contact the Institute’s Secretariat CIHAPB on 2356 8680 or HKIH on 2544 3111.

Units 2709-2711, Shui On Centre, 6 Harbour Road, Wanchai, Hong Kong  
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**Chartered Institute of Housing Asian Pacific Branch**

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**Reply Slip**  
*(To be returned by 17 February 2011)*

**Joint Forum on Minor Work Monitoring Scheme**

To : HKIH / CIHAPB  
Units 2709-11. Shui On Centre  
6-8 Harbour Road, Wanchai, Hong Kong

Fax : 2544 3112 (HKIH) / 2356 7332 (CIHAPB)

**Member Details**

To facilitate our allocation of seats, please indicate your dual membership of HKIH & CIHAPB by indicating your membership numbers for both Institutes below, if applicable.

HKIH Mem. ID \_\_\_\_\_ CIHAPB Membership No. \_\_\_\_\_

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Cheque No.: \_\_\_\_\_ Name of Bank: \_\_\_\_\_ Amount: HK\$ \_\_\_\_\_

Tel No. / Mobile: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail: \_\_\_\_\_ Date: \_\_\_\_\_

*For email confirmation purposes.*

**Remarks:**

1. Reservations by fax are accepted but would only be confirmed upon receipt of **FULL PAYMENT**.
2. Payment can be made by cheques made payable to **“Chartered Institute of Housing Asian Pacific Branch”**.
3. Full payment must be received prior to the commencement of the seminar.
4. Reservations cannot be confirmed until expiry of enrolment deadline.
5. Cheques received would be shredded for all unsuccessful reservations.
6. Official receipts are available upon request.